



**Londonwide LMCs**

The professional voice of London general practice

## **Enrolling now for December 2018 cohort - Londonwide LMCs' Practice Manager Training Programme**

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Londonwide LMCs have launched a blended learning programme for general practice managers, which has been professionally accredited by the RCGP (Royal College of General Practitioners) and is accredited with 106 CPD points from the CPD Standards Office. The innovative course is aimed at those who are:

entering general practice for the first time

wishing to update their skills following a break

those on a career path within a practice or those who are managers in another field and looking to follow a career in practice management

The course content is unique in that it has been written by senior practising practice managers and will be taught by practice manager educators. The content of the course covers everything a practice manager needs to know; including human resources, financial planning, data protection, leases and premises, health and safety, patient engagement and much more. The one year programme is a blended learning programme and consists of 11 online units, three face to face taught days, held at our London offices, and a practice based competency document. The first taught day will be held on Monday 10 December 2018. Book now to avoid disappointment.

Monday 10 December 2018 9:00am - 5:00pmRegistration 8:45am - 9:00am

Londonwide LMCsTavistock House SouthTavistock SquareLondonWC1H 9LG

Practice managers

How does it work?

The programme is made up of various components.

Eleven online units and multiple-choice questions.

Three face-to-face taught days.

One practice-based competency document.

One 3,000 word written project.

All components are compulsory and upon completion students will receive a Certificate of Completion from Londonwide LMCs.

What does it cost?

The cost of the one year programme is £999 plus VAT which can be paid online or by requesting an invoice.

Book your place today

If you would like more information or to book on the programme, please visit please visit the learning hub, [Londonwidelearning.org.uk](https://londonwidelearning.org.uk) or contact Kayleigh Cooper, Project Manager, Blended Learning Programmes at [kayleigh.cooper@lmc.org.uk](mailto:kayleigh.cooper@lmc.org.uk).